

Minutes  
**STOW FINANCE COMMITTEE**  
March 9, 2009  
7:30 PM  
Town Building  
**Approved**

**Call to Order**

Charles Kern called the meeting to order at 7:32 pm. Present were David Walrath, James Salvie, Ann Deluty and Elizabeth Tobey, Secretary. Christopher Sarno arrived at 7:46pm Guests: Susan McLaughlin

**Correspondence**

- Notice of the Rabies Clinic on April 2, 2009
- Association of Town Finance Committees notice of up coming workshops

**Discussion of the Historical Commission Capital Request**

Susan McLaughlin explained that Historical Commission went to the CPC with 2 projects

1. *Inventory of all Historical Buildings*- This hasn't been done in 28 years. The project is eligible for CPA funds. They are asking for \$5,200 for administration and \$25,000 for 2 years to do the inventory. There are 187 historical buildings that need to be inventoried. They are now in binders, typed with Polaroid's in the Library and the Historical Commission. CPC asked for an estimate of the work and the step-by-step process. It should be ready by Town Meeting. Any monies not used will be returned to the CPA funds. CPC voted to allocate \$2,500 from FY09 funds and to go to Town Meeting for the \$25,000 for 2 years.
2. *Purchase of a Revolutionary Musket*- Ralph Bernklow proposed that the Minutemen raise half of the funds and the CPC allocate the other 50 percent for next year. The Historical Commission asked that it be verified. Skinner appraised the gun a number of years ago. It has had a 3<sup>rd</sup> party appraisal. David Walrath Recused himself from this discussion.
3. *Digital Archiving Equipment*- The Town Clerk had originally requested \$100,000 for digitally archiving of town documents. The Historical Commission needs a tighter definition of Historical Documents. She has pulled the request from this Town Meeting to get together more information.

Susan McLaughlin exited 7:50pm

**Reserve Fund Transfer Requests**

Board of Health – \$2998.00

The committee needs more information; they will revisit this on 3/19.

**Meeting Minutes**

James Salvie moved to approve March 3, 2009 minutes as amended. David Walrath seconded the motion.

The motion carried 3 for (Kern, Salvie and Walrath)

1 abstained (Bernklow)

**Liaison Reports**

ESBC- Gary stated that an architect has been hired to produce plans. The MSBA met last week along with state members to choose an architect from a list of 12. SMMA (Symmes, Maini, McKee & Associates) was chosen. They are hoping to call a special town meeting to vote on the project. \$35 mil is the minimum. MSBA is expected to pay 51%. Reimbursement is pay as you go. The cost to the town will be approximately \$17.5 mil.

Minuteman- Chris has exchanged emails with Alice Deluca. They voted to ask members to vote to put on their warrants articles giving permission for a Minuteman stabilization fund.

Nashoba – Jim stated there is a 3.46% increase in our assessment. Overall increase is 1.54% total of all is 2.83%. Capitalization is stable. They will have no decrease in employees and are cutting back on stipends and part time hours. Some department heads were eliminated.

**Other Business**

Special Articles – Bill Wrigley asked Dave to put together a warrant article to clear up special articles.

James Salvie moved to authorize David Walrath to place an article for unused funds in largely expended accounts and put the article on the warrant to move to the appropriate account. Gary Bernklow seconded the motion. The motion carried unanimously (Kern, Walrath, Salvie and Bernklow)

**Future meetings**

March 19, 2009 – 6:30pm Public Hearing pre-meeting

March 19, 2009 – 7:00pm Public Hearing

**Adjournment**

A motion to adjourn was made by James Salvie at 8:50 pm. Gary Bernklow seconded the motion. The motion carried unanimously (Kern, Bernklow, Walrath, and Salvie).

Respectfully submitted,

Elizabeth A. Tobey,  
Secretary